INDIVIDUAL LEARNING PLAN

Select one or more learning goals that you will work on this year to further develop your skills. If it is related to your job or your career goals, consider discussing with your direct manager.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| BY THISDATE | I WILL BE ABLE TO ….(LEARNING GOALS) | TO THESE PERFORMANCE STANDARDS | STEPS I WILL TAKE TO DO THIS | I WILL BE COACHED BY | I WILL BE CHECKED BY |
|  |  |  |  |  |  |

Associate: Date of Plan:

Direct Manager: Dates of Review: